

Curtin Consulting Group



CCG AGM

CCG's Annual General Meeting.

When 28-12-2021 at 20:00

Chairperson CCG President

Minutes

1. Committee Positions

Voting in a non-Curtin Guild student as a general member

Due to Kevin Fung's significant contributions to the club and culture of the Curtin Consulting Group, the executive committee (President, Treasurer and Secretary) agree to vote Kevin in as a Honorary Executive Member to provide advice for the growth and future plans of the club. It is agreed by both parties (the executive team and Kevin) that Kevin will not participate in and is not permitted to take part in votes at committee meetings or general meetings, nor make decisions or enter into communications or agreements on the club's behalf.

Decision

President: Damian Gregory

Treasurer: Priya Sonia Kaur

Secretary: Shivasankaran Jayabalan

Student Representative (General Committee Member): Ashley Edgar

Honorary Executive Member: Kevin Fung

2. Club Goals

- Achieve more than 30 applications for consultant positions
- Maintain 3 projects for semesters 1 and 2
- Finish year with at least the starting balance in reserves
- Achieve more than 45 registrations in semester 1 for club membership
- Maintain contact and relations with industry partners

3. Projects Discussion

EECMS - Improving gender equality in STEM subjects.

TLG - Assisting in improving workload allocations to reduce burnout and staff turnover.

Sensed - Improve supply chains and shift target markets.

Decision

EECMS: Vinuli Perera and Isabella Ong

TLG: Max Kolinac

Sensed: Taranvir Kular

4. Project Sourcing

To be completed by Kevin on a rolling basis in line with the objectives of CCG and our focus on Perth-based Not-For-Profit organisations throughout 2022.

5. Open Floor

- Requested: written documents outlining tasks for certain roles within the club.
- Noted: apply for rooms earlier to improve predictability of room allocations for events.
- Requested: KPI's indicated for each project by project managers towards beginning of the project to improve success clarity.
- Requested: more clarity in selection process between committee and project managers regarding consultant applications.
- Noted: change marketing tactics regarding events occurring later in the semester.
- Requested: marketing team constructed externally in a similar process to that of consultants.

6. Q&A and Conclusion

No questions raised.

7. 2022 AGM Reflection

 [2022_AGM_Reflection.pdf](#)

8. 2022 AGM Attendance

 [AGM_Attendance_2022.docx.pdf](#)

9. CCG Financial Statement

 [CCG_Financial_Statement_2021.xlsx](#)
 [2021_bank_balance.png](#)

10. -

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of CCG AGM on 28-12-2021

Summary of Matters Arising

Decisions

Item	Decision
------	----------

- | | |
|----|--|
| 1. | President: Damian Gregory
Treasurer: Priya Sonia Kaur
Secretary: Shivasankaran Jayabalan
Student Representative (General Committee Member): Ashley Edgar
Honorary Executive Member: Kevin Fung |
| 3. | EECMS: Vinuli Perera and Isabella Ong
TLG: Max Kolinac
Sensed: Taranvir Kular |

Summary of Attachments

Attachments

Item	File Name
------	-----------

- | | |
|----|--|
| 7. | 2022_AGM_Reflection.pdf |
| 8. | AGM_Attendance_2022.docx.pdf |
| 9. | CCG_Financial_Statement_2021.xlsx
2021_bank_balance.png |

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [CCG AGM](#)